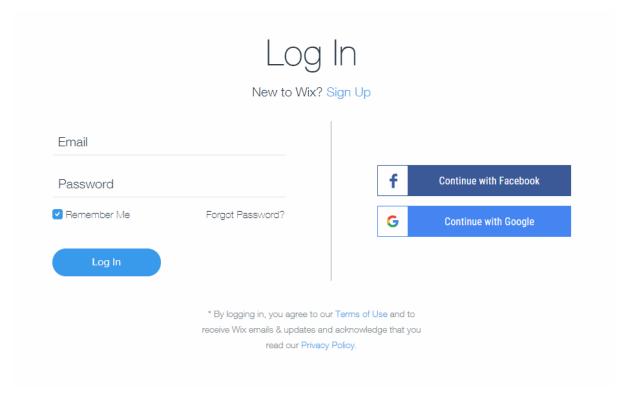


## Step 1

Visit this <u>link</u> and click 'Start Now'

Choose your sign up option, you can use an existing facebook account, google account or you can choose 'sign up' to create a new account.



# Step 2

Click create a new site, select the overall kind of site, 'Choose a template' under your website with wix editor'

#### Step 3

Browse through the templates until you find the one you would like for your site. Hover over it and click 'edit', the editor will launch in a new tab on your browser, choose 'publish' from the top right hand corner then click 'save and continue' followed by 'Done'. Then close that tab.

#### Step 4

Scroll to the top of the tab you are left with (this will show the website templates available, and choose 'my sites' from the top of the menu, this will take you to your site.

Hover over the site and choose 'quick actions' then add contributor and add us to your site as <a href="mailto:office@ttbsolutions.com.au">office@ttbsolutions.com.au</a>

### Step 5

From the my sites page (Which you will be on) choose 'Select Site' then choose 'upgrade now' follow the prompts to upgrade your site to premium

That's it you are ready for us to take over and get your site ready to launch!

Email us at office@ttbsolutions.com.au and make an appointment for us to go through your site 1x1 with you by phone, video or even by email so that we can update it, complete SEO checks and a mobile build then take her live for you.